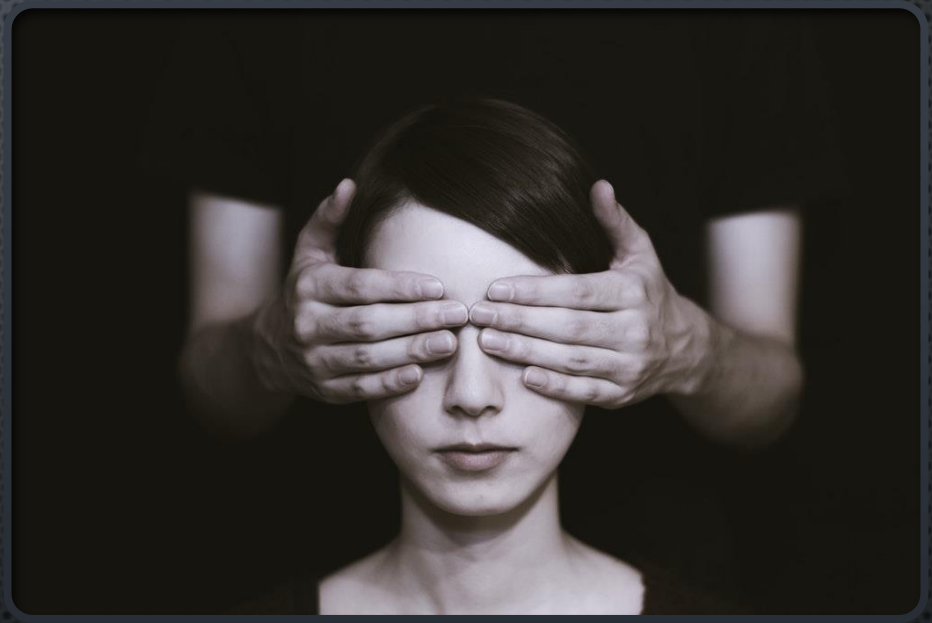


LISTEN ME

Introduction to Events Management

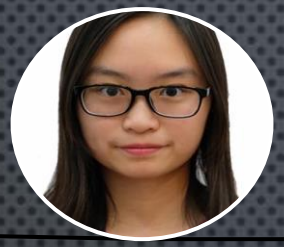
EVENTS BACKGROUND & OBJECTIVE

- 9.00 A.M – 4.00 P.M
- 17TH (MONDAY) – 18TH JUNE 2019 (TUESDAY)
- ART GALLERY, SUNWAY UNIVERSITY
- INCREASE AWARENESS IN HELPING VISUALLY IMPARED PEOPLE



ORGANISATION CHART

LISTEN ME



JASMINE TANG (LEADER)



NG YVONNE (OPERATION 1)



LEW HSUEN YEE (OPERATION 2)



WONG SUET NEE (DESIGN 1)



LOH YI RUO (DESIGN 2)



RIYASHINI (LOGISTICS 1)



NANTHINI (LOGISTICS 2)



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ASMR

A visual & auditory sensation

Autonomous Sensory Meridian Response

WHAT IS ASMR ?

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Tingling sensation

Moving downwards to the spine

Increases intensity to the limbs and lower back

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THEME & DESIGN

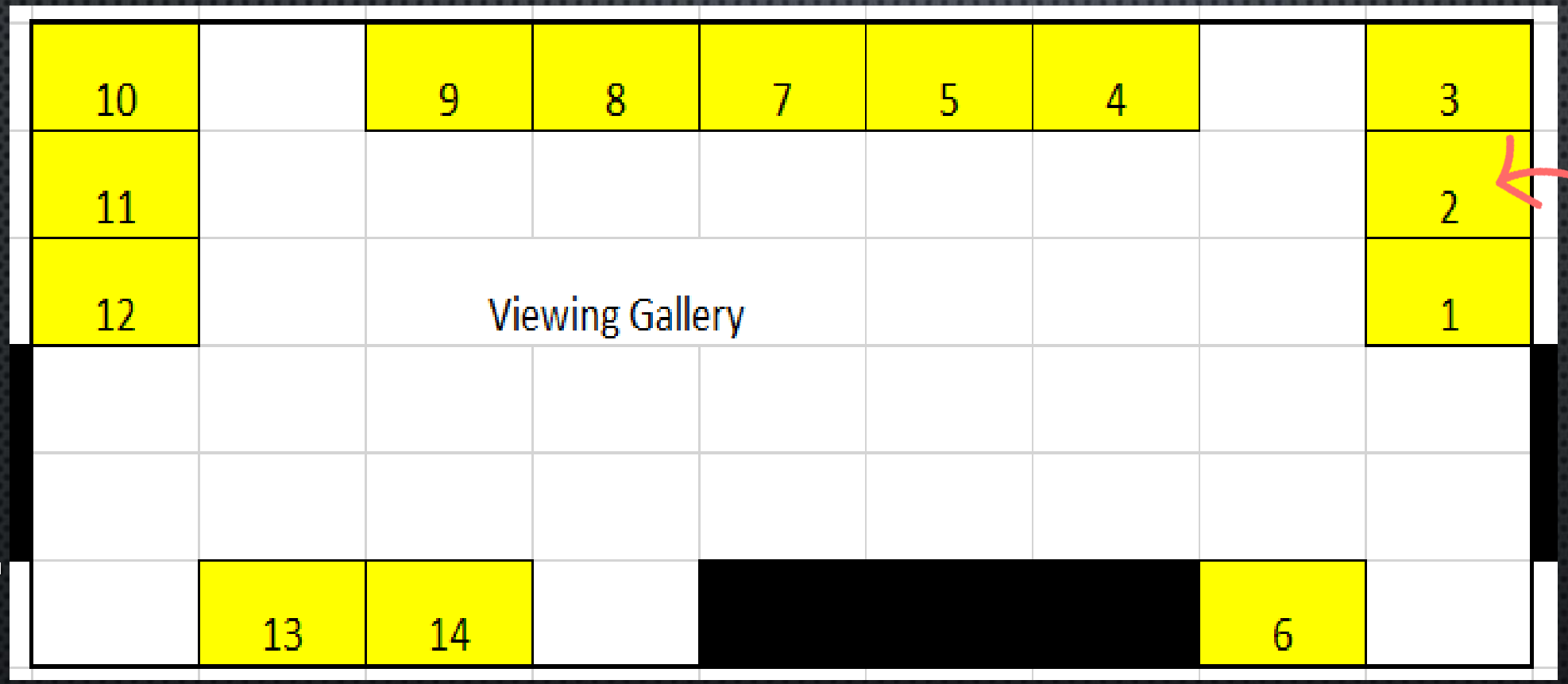


HOW TO PLAY?



- Consists of 3 rounds.
- 1st round will be easy level, 2nd round will be medium level and the 3rd level will be the hardest level. options are given.
- each level will be given 10s, 8s and 6s to play. There is also 10s given for the players to choose the best options.
- players would be blind folded and were asked to guess the songs by playing the audio. There is a chance to replay the songs in the round 1 and two chances each to replay the songs in round 2 & 3 FOR 10s.

VENUE LAYOUT - FLOOR PLAN



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FACILITIES
EQUIPMENT LIST

No.	Equipment	Quantity	Borrow From	Budget
1	Earphones	3	Team members	-
2	Laptops	2	Team members	-
3	Gifts (snacks)		Buy	RM30
4	Decorations (mic,table clothes,hangers,manila cards)		Team members	RM40
			Total:	RM 70

DUTY ROSTER



MONDAY (17/6/19)

Time	Duty	Person in Charge
7am-8am	Set up for the booth	All
10am-1pm	Duty	Jasmine, Riya, CL
1pm-4pm	Duty	Nanthini, Hsuen Yee, Yvonne, Shirly

TUESDAY (18/6/19)

Time	Duty	Person in Charge
9am-10am	Set up for the booth	All
11am-1pm	Duty	Hsuen Yee, Riya, CL, Nanthini, Yvonne
1pm-2pm	Class	-
2pm-4pm	Duty	Jasmine, Shirly

GANTT CHART



Tasks	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10	Week 11
Forming a Team											
Brainstorming											
Group Meeting											
Booth Design											
Presentation											
Production											
Set up											
Event Day											
Return all items											
Report											

ESTIMATED BUDGET

No.	Equipment	Budget
1	Earphones	-
2	Laptops	-
3	Gifts (snacks)	RM 30
4	Decorations (mic,table clothes,hangers,manila cards)	RM 40
	TOTAL :	RM 70